



Google Helps With Work Efficiency

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Gmail is in my opinion one of the best most efficient email delivery systems I have used. It is also fun to use. I use Gmail, Google Calendar and Google Docs and a few more applications as my personal assistant.

There are so many great qualities and advancements Google has going on with Gmail which is "Google's approach to email". I used the phrase directly from Google's' Gmail page. I will first start with reasons why I personally like Gmail, Google Calendar, Google Docs and a few other applications.

Gmail has an excellent spam filter system. Google chat is awesome and it is built right into the Gmail interface. Users are able to search their chats. Chat conversations can be saved with no worries losing chat conversations. Gmail search is awesome. Sometimes when I can not actually recall when I received an email I just type in a few keywords and I am able to search for the email right within in Gmail. Google Calendar is a great way for me to set up and create events. It allows users to add comments and set up a reminder when your appointments coming up or when certain deadlines are approaching. Google Docs is a great way for me to write word similar documents and spreadsheets. Google Talk, I love Google Talk. I was using Skype at one point and time and I just basically leaned towards using all of the features and benefits of what Google offers. Therefore I have been able to literally encourage people who want to keep in touch with me constantly to move to Google and use the various applications. Google AdSense Ads within Gmail coincide for the most part with the subject of the email

received. For instance, I received an email about a nutrition product and all of the Google Ads matched the nutrition subject. I seriously sometimes just peruse the different ads because they are so interesting. Google AdSense just covers the gamut as far as different categories and business ads that are offered. Mostly I like that the ads are not from scam artists or bogus ads. Google is always adding space. When I go to the Gmail site I always see how much free space they are constantly adding. Google Gmail and the other services mentioned are free. Recently, I desperately needed to get organized. I was using Gmail, Google Docs and Google Calendar to get a few tasks completed. I normally go to Google Calendar and create my events. I set up my pop up and email reminders for a variety of different events. Next I type the text for my email letters and save my letters within Google Docs. Lastly, when I get a calendar alert, I open my email letters, paste them in the email body and send. Google Gmail has afforded me to use a great system. However, utilizing my own methods I had three screens open to operate this mini system I had going for myself. Just recently, I viewed Google Labs and found information about a Google Calendar gadget and a Google Docs gadget. I enabled these two features and I am now able to view my calendar and documents on the same page as my Gmail. Just by having my calendar and my documents on the same page I have been able to skip several steps and become more efficient. In the event you are not aware of these types of benefits or you do not have a Gmail Account, I highly recommend you take a look at what Google has to offer.